**Statement of Work**

**for Services Valued at $2,500 - $9,999**

# Contractor Information

Name:

Address:

E-mail:

Phone:

# Work to be performed – please include deliverables, beginning and ending service dates and requirements for when and where work is to be performed.

# Compensation for services – please include details as to frequency of payment, invoice requirements and breakdown of payment (services, expenses, materials, etc.)

|  |  |  |
| --- | --- | --- |
| Description |  | Amount |
|  |  |  |
|  |  |  |
|  |  |  |
| Total payment |  |  |

By signing below, I certify that the above is an accurate description of the work that is to be performed for the University of Wyoming and the agreed upon compensation and agree to the General Terms & Conditions found at: <http://www.uwyo.edu/procurement/>. If the work involves a subcontract under the U.S. Government Prime Contract, by signing below, I agree to the University’s Special Terms & Conditions found at: [http://www.uwyo.edu/procurement/\_files/docs/federal-terms-cond-12-22-14.pdf](http://www.uwyo.edu/procurement/_files/docs/federal-terms-cond-1-29-14.pdf).

Signature of contractor: Date:

Printed name of contractor: